

JENNIFER WAGNER

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EXPERIENCE

Assistant Editor

March 2014-Present

Journal of New Zealand & Pacific Studies

- Proofread and fact-check all submitted manuscripts, including bibliographies
- Coordinate collection of publishing forms with authors to ensure deadlines are met
- Aid director of New Zealand Studies Association with editing and research projects

PhD Student Representative

Mar. 2013-June 2015

University of South Australia

- Advised domestic and international students on academic policies and available support services
- Helped plan academic success and professional development workshops for 120 students
- Served on committee dedicated to improving relationships among students, faculty, and staff

French & Linguistics Instructor

June 2012-June 2015

University of South Australia

- Developed instructor-led and e-learning activities for multimedia laboratory to engage students
- Directed workshops for incoming and potential students on interactive features of laboratory
- Encouraged rural and first-generation students to pursue undergraduate degrees

English Instructor

Oct. 2006-Sept. 2010

Université Savoie-Mont Blanc & Lycée Baudelaire, France

- Collaborated with professors to improve language lessons by incorporating audio-visual resources
- Trained and supervised laboratory monitors for first and second year English phonetics courses
- Supported students from diverse socio-economic and cultural backgrounds

Graduate Assistant & English Instructor

Aug. 2005-Sept. 2006

Oakland University

- Acted as substitute lecturer and individual tutor for introductory linguistics courses
- Coached recently arrived international students on adjusting to American university life
- Aided administrative assistant with duties regarding providing information to students

Writing Center Tutor & Teaching Assistant

Aug. 2003-Sept. 2006

University of Michigan-Flint

- Tutored undergraduate and graduate students in academic, professional, and creative writing
- Trained and mentored over 40 new student tutors for individual and group tutoring sessions
- Visited local high schools to encourage development of Writing Centers at secondary schools

Student Success Center Tutor

Aug. 2003-Dec. 2004

University of Michigan-Flint

- Tutored undergraduate students in linguistics, French, and German courses
- Helped students to develop more effective study and organizational skills
- Accommodated students with learning disabilities by creating a variety of activities

ACTIVITIES

Social Media Manager & Content Writer

June 2006-Present

ielanguages.com

- Create language learning tutorials, interactive exercises, and educational videos
- Manage various social media accounts as well as mailing list for monthly newsletter
- Maintain Wordpress blog and optimize HTML & CSS code via Bootstrap framework

Conference Organizing Committee Member

Mar. 2014-July 2015

New Zealand Studies Association

- Supervised registration table and provided information for 100 delegates
- Chaired conference panels and controlled session timing and transitions
- Updated Association website with membership and conference details

Co-Curator

October 2014

Easter Island Moai Culture Exhibition

- Set up free exhibition at Casula Powerhouse Arts Centre in Sydney, Australia
- Gave talk on representations of Easter Island in French-language comic books
- Maintained exhibition's accompanying website with updated information

EDUCATION

PhD in Applied Linguistics

December 2015

University of South Australia

- Three publications and five conference presentations

Master of Arts in Linguistics

August 2007

Oakland University

- Teaching English as a Second Language Certificate

Bachelor of Arts in French & Linguistics

April 2004

University of Michigan-Flint

- Minor: International Studies

Special Program in French as a Second Language

July-August 2003

Université Laval, Quebec, Canada

LANGUAGES

French – fluent

Spanish – reading knowledge

German – high beginning level